

Draft MINUTES OF THE
MISSISSIPPI ELECTRONIC GOVERNMENT OVERSIGHT COMMITTEE
AUGUST 17, 2021

COMMITTEE MEMBERS PRESENT:

MS Department of Public Safety
MS Department of Information Technology Services
MS Office of the State Auditor
MS Department of Finance and Administration
MS Office of the Secretary of State
MS Department of Revenue

Clay Johnston, Vice-Chair
Michele Blocker
Mark Johnson
Brandi King
Mark Scutch
Mickey Yates

OTHERS PRESENT:

MS Department of Information Technology Services
MS Department of Information Technology Services
MS Department of Information Technology Services
MS Department of Information Technology Services
MS Department of Information Technology Services
MS Department of Information Technology Services
NIC Mississippi
NIC Mississippi
NIC Mississippi
NIC Mississippi
The Clay Firm

Lori Adams
Debra Brown
Kevin Gray
Renee Murray
Steve Patterson
Katie White
David Campbell
Spencer Jones
Drew Levanway
Dana Wilson
Karen Newman

Mr. Clay Johnston called the meeting to order.

Mr. Johnston called for a motion to approve the minutes of the June 15, 2021 meeting if no changes were needed. Ms. Michele Blocker made the motion to accept the minutes as presented. The motion was seconded by Mr. Mickey Yates and passed with none opposed.






Ms. Wilson presented the Portal Highlights and Current Projects portion of the EOC reports:

- The Mississippi Department of Wildlife Fisheries & Parks (MDWFP) had record-breaking annual alligator application and permit sales with 6,103 applications processed within the 8-day purchase period. Mobile device usage reached 83%, an increase of 23% year over year. In total 985 permits were sold, grossing more than \$220,000 in revenue for MDWFP.
- In June, NIC MS launched a redesigned homepage for the Department of Public Safety's (DPS) Driver Service Bureau (DSB). The need for an updated entry point was driven by a significant increase in mobile visitors. Mobile views rose 72.56% from 2019 to 2020 and the DSB website saw a 56.12% user increase overall. NIC created a design with a more user-friendly layout, DPS' Skip the Line program received primary focus, and a new video walkthrough was added, as required by SB2633, to guide users through accessing popular sections of the website.
- The Mississippi Board of Optometry (MSBO) and NIC MS partnered to launch a payment solution for a new Primary Eyecare Procedures (PEP) Certified Credentials program, a requirement passed in the latest legislative session. NIC MS provided the self-funded payment solution to MSBO in under two weeks and ahead of the legislative deadline.

- In June, the North Mississippi Regional Center (NMRC) and NIC MS unveiled their new template website which was provided at no-cost to the agency, saving them approximately \$15,000 in design and development costs. NIC provided NMRC employees with the necessary training to build out the website content and provided support for any technical questions.
- Ms.gov and the Mississippi Department of Public Safety website were recognized with Platinum and Gold dotCOMM awards, respectively. The dotCOMM Awards is an international competition honoring excellence in web creativity and digital communication.
- In June, NIC Mississippi launched the 30th electronic service for the Mississippi Department of Public Safety. The Mississippi Bureau of Investigation Human Trafficking and Special Victims Unit utilized the Drupal template for their site. The development of the no-cost website resulted in an over \$15k cost avoidance for DPS.
- The Veterans' Home Purchase Board of Mississippi (VHPB) and NIC MS have launched 3 online services in the last 12 months. The latest of which, an ACH Form Submission, was launched in July. The new submission service enables the State's veterans to enroll for ACH withdrawals for their monthly mortgage payments. This no-cost service will help streamline VHPB's mortgage collection process and decrease the need for direct interaction with the user, which, in turn, will continue to decrease the overhead expense for the agency.

Ms. Wilson presented the financial reports covering Fiscal Year 2021 as well as Fiscal Year 2022 activities since the last meeting.

Ms. Wilson also presented the following projects for Prioritization Approval:

PROJECT 	AGENCY 	TYPE OF SERVICE 	FUNDING MODEL 	SCORE 
Museum Admissions and Reservations	Natural Science, Museum of	Application	Self-Funded	18
Non-Resident Turkey Draw	Wildlife Fisheries & Parks. Department of	Application	Self-Funded	14
PEP Certification	Optometry, Mississippi State Board of	Application	Self-Funded	13
Report Child Abuse Mobile App	Child Protection Services, Dept of	Mobile	T&M	12
Template Website	Chiropractic Examiners, MS Board of Public	Website	No Cost	11
Psychology Residency Program Template Website	State Hospital, Mississippi	Website	No Cost	10

Mr. Johnston entertained a motion to approve the project queue and prioritization as presented. Mr. Yates moved approval. The motion was seconded by Mr. Mark Johnson. The motion passed with none opposed.

Ms. Wilson presented the Transactional Metrics Overview for Fiscal Year 2021 and Program Plans for Fiscal Year 2022.

Mr. Spencer Jones presented an update on disaster recovery testing activities.

Ms. Renée Murray initiated a discussion of processing of agency service requests received in between Committee meetings. The Committee discussed that services which are performed at no cost can be launched without prior Committee approval and will be discussed at the next meeting. A self-funded service that is within normal financial arrangements would institute an email to the Committee members to determine whether a meeting prior to the launch is desired.

Any service that is outside the normal financial arrangements will require a called Committee meeting prior to launch.

Ms. Murray presented an overview of plans to extend the contract with NIC MS through December 31, 2023.

Ms. Murray notified the Committee of a request received from the Mississippi Department of Wildlife Fisheries and Parks for an alternate payment processor. A called meeting may be required to meet the project timeline.

The next meeting is scheduled for October 19, 2021.

Mr. Mickey Yates made a motion that the meeting be adjourned. Ms. Blocker seconded, and the motion was approved with none opposed. The meeting was adjourned.

David Johnson, Chair

Clay Johnston, Vice-Chair